IAA#: 18FDHS180001 Order#: Order#: 000

U.S. General Services Administration, Technology Transformation Services, 18F and U.S. Department of Homeland Security, NPPD, CS&C

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

9.0 Design Research

The requesting agency acknowledges the servicing agency's commitment to human-centered design, specifically its practice of design research. Design research broadens perspectives and tests assumptions by actively and systematically engaging with information ecosystems.

The requesting agency acknowledges and agrees that:

- A. The servicing agency shall conduct design research as authorized by Executive Order 13571, Streamlining Service Delivery and Improving Customer Service, Section 2 (B).
- B. In its conduct of design research, the servicing agency may:
 - i. Interact with federal employees, contractors, and members of the public.
 - ii. Access sensitive information and personally identifiable information.

- iii. Seek approval for its information collection instruments under the paperwork reduction action (PRA). The servicing agency shall collaborate with PRA desk officers at the requesting agency, as appropriate.
- C. The servicing agency shall notify the requesting agency about the nature and scope of its design research studies. The requesting agency is responsible for communicating the nature and scope of design research studies to its labor unions, if applicable.
- D. The servicing agency has conducted a privacy impact assessment (PIA) for design research to fully identify and mitigate potential privacy risks. The servicing agency's design research PIA is located at: https://gsa.gov/portal/content/102237
- E. The servicing agency shall provide access to and transfer ownership of design research-related data on a need-to-know basis in accordance with the principles outlined in its design research PIA.



United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

1AA Number 18FDHS180001 - 0000 - 0000 - 0000 - Order # Amendment/Mod #

DEPARTMENT AND/OR AGENCY									
1.	· · · · · · · · · · · · · · · · · · ·	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services						
	Name	U.S. Department of Homeland Security, NPPD, CS&C	GSA, Technology Transformation Services, FAS						
	Address 245 Murray Lane SW, Bldg 410 1800 F Street, N.W. Washington, DC 20528 Washington, D.C. 20405								
2. Servi	2. Servicing Agency Agreement Tracking Number (Optional) FNCC-18-30001								
3. Assist	ed Acquisiti	on Agreement Yes 🔲 No 🗹							
	4. GT&C Action (Check action being taken) ☑ New ☐ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. ☐ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.								
5. Agree	ment Period	Start Date End Date 09-30-2 MM-DD-YYYY MM-DD-	018 of IAA or effective cancellation date						
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No State the other renewal period: 7. Agreement Type (Check One) Single Order IAA Multiple Order IAA									
If Yes is	7. Agreement Type (Check One) DISingle Order IAA DMURIPLE Order IAA 8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation Note: Specific advance amounts will be captured on each related Order.								

Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number	18FDHS180001	- 0000 -	0000
+4	Control Contro	***************************************	MARIOLOGICO PARTICIPATO DE LA CONTRACTOR
	GT&C #	Order#	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)
Direct Cost \$24,949.00 Overficad Fees & Charges Total Estimated Amount \$24,949.00 Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.
10. STATUTORY AUTHORITY
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority Acquisition Services Fund 40 USC 321, 501
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority Acquisition Services Fund 40 USC 321, 501
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number 18FDHS180001 - 0000 - 0000 GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this 1AA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30
If this agreement is canceled, any implementing contract order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements - Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements - Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1 - Additional Clauses Funds are available under the existing Continuing Resolution

Interagency Agreement (IAA) - Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number 18FDHS180001 -0000 - 00000 - 0000 - 0000 - 0000 - 0000 - 0000 - 0000 - 0000 - 0000 - 00000 - 0000 - 0000 - 0000 - 0000 - 0000 - 0000 - 0000 - 0000 - 000

20.	Servicing Agency	Clause(s) (Option	il) (State and/or attach an	v additional Servicing	Agency clauses.)
			- 1 Comment was an or comment that	T ACCUMENT OF THE FEE	ATTEMPT DEBUSE

Please see Form 7600A, Attachment 1 - Additional Clauses

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

22. Annual Review of IAA

By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	(b) (6)	Rebecca Piazza
Title	Chief of Procurement	Assistant Commissioner of TTS-18F
Telephone	(b) (6)	
Number(s)		
Fax Number		A STATE OF THE STA
Email Address	(h) (6)	rebecca.piazza@gsa.gov
SIGNATURE	(0) (0)	e-Signed by Rebecca Piazza on 2017-10-02
Approval Date		

FMS Form 7600A

DEPARTMENT OF THE TREASURY FINANCIAL MANAGEMENT SERVICE Page 4 of 4

Order#: 0001

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO U.S. Department of Homeland Security, NPPD, CS&C

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through the Office of 18F (18F) within the Technology Transformation Services / FAS, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services.

18F has a product called Federalist. Federalist is software-as-a-service for self-service publishing and maintenance of static web pages. Federalist provides users with customizable templates for common website use cases and a web-based editor to update and add content to the templates. Users also have the ability to use custom templates on Federalist.

18F provides access to the Federalist platform and its capabilities and maintains the Federalist platform and infrastructure security compliance. Agencies access the platform on a self-service level to modify and launch static web pages onto Federalist's cloud-based deployment and hosting infrastructure.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the U.S. Department of Homeland Security, NPPD, CS&C, who will execute an interagency agreement with GSA to provide services to U.S. Department of Homeland Security, NPPD, CS&C. The U.S. Department of Homeland Security, NPPD, CS&C requires the ability to host easily editable static web pages. To help achieve its goals, the Requesting Agency is engaging GSA to provide access to Federalist. This will meet the agency's need by allowing the agency to create and host its web content on the Federalist platform.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the U.S. Department of Homeland Security, NPPD, CS&C the following:

- 1. Access to Federalist to create and manage static web pages, including:
 - a. Federalist web editing tools for creating and editing web content
 - b. Access to training and documentation materials such as https://federalist-docs.18f.gov/ to assist users in using Federalist.

Order#: 000

c. Hosting for collections of static web pages using the Federalist cloud hosting platform under unified domain names.

- 2. 18F direct support necessary to achieve the objectives of this IAA, including:
 - a. Provisioning individual access to Federalist
 - b. Proactive updates about new features or platform downtime as appropriate.
- 3. 18F will supply the U.S. Department of Homeland Security, NPPD, CS&C as requested with Monthly Statements and additional Project Status Updates.

3.0 REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs including (1) labor costs, (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement; and (3) professional services, including those described in Section 2.3, above.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA.

4.0 DELIVERABLE TIMELINE

The Servicing Agency shall deliver to the Requesting Agency the following:

Item	Due By					
Distribution of Federalist access to Requesting Agency users	< 10 business days after agreement is executed					
Operation & Maintenance of the Federalist platform and Cost Tracking	Ongoing					

5.0 USE OF CONTRACT SERVICES

Order# : 000

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

18F will provide a status of key milestones as requested by U.S. Department of Homeland Security, NPPD, CS&C, including recent accomplishments, planned activities, and risks and issues.

Order# 0001

U.S. General Services Administration, Technology Transformation Services, 18F and

U.S. Department of Homeland Security, NPPD, CS&C

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.



United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number 18FDHS18F0001 -	0001 .		Servicing Agency's Agreement
GT&C #	Order#	Amendment/Mod #	Tracking Number (Optional) FNCC-18-30001

P	RIMARY ORG	ANIZATION	OFFICE IN	FORMATION						
24. Requesting Agency Servicing Agency										
Primary Organization/Office Name	U.S. Departme Security, NPP	ent of Homel		GSA, Technology Trans Services, FAS						
Responsible Organization/Office Address	245 Murray La Washington, D		410	1800 F Street, N.W. Washington, D.C. 2040	5					
ORDER/REQUIREMENTS INFORMATION										
25. Order Action (Check One) New New Nodification (Mod) - List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line. Cancellation - Provide a brief explanation for Order cancellation and fill in the Performance Period Cnd Date for the effective cancellation date.										
26. Funding Medification Summary by Line	Line #	Line#	Line#	Total of All Other Lines (attach funding details)	Total					
Original Line Funding	S	s	s	S	\$0.00					
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	s	s	s	\$	\$0.00					
Funding Change for This Mod	S	S	S	S	\$0.00					
TOTAL Modified Obligation	20:00	\$0.00	\$0.00	\$0.00	\$0.00					
Total Advance Amount (-)	S	S	\$	S	(\$0.00)					
Net Modified Amount Due	\$0.00	\$00.00°	\$0.00	\$0.00	\$0.00					
27. Performance Period Stan Date 10-05-2017 - PAN End Date 09-30-2018 For a performance period mod, insert the start and end dates that reflect the new performance period.										

IAA Number 18FDHS18F0001	. 0001	۵.	Servicing Agency's Agreement
GT&C #		Amendment/Mod#	Tracking Number (Optional) FNCC-18-30001

28. Order Line/Funding Information							Line Number 0001									
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27.14T)	Type of Service Requirements Severable Service Non-severable Service Not Applicable															

IAA Order

	Agency 's Agreement Number (Optional) FNCC-18-30001
29. Advance Information (Complete Block 29 if the Advance Payment for Product	Taller de Care
Total Advance Amount for the Order S [All Order Line as	Ivance amounts (Block 28) must sum to this total.)
Revenue Recognition Methodology (according to SFFAS 7) (identify the Revenue account for the Requesting Agency's expense and the Servicing Agency's revenue)	Recognition Methodology that will be used to
Straight-line - Provide amount to be accrued \$ and Number	r of Months
Accrual Per Work Completed - Identify the accounting posting period:	
Monthly per work completed & invoiced	
Other - Explain other regular period (bimonthly, quarterly, etc.) for posting	ne accruals and how the accrual
amounts will be communicated if other than billed.	
30. Total Net Order Amount: \$ 24,949.00 [All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs	for Arrieted Association Associated (Direct 28)
must sum to this total.	ior Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachments.)	
Key project and/or acquisition milestones (Optional except for Assisted Acqui	sition Agreements)
②Other Attachments (Optional) Form 7600B, Attachment A: Statement of Work Form 7600B, Attachment B: Funding Details (answering Question 35 of this fo	rm), Form 7600B, Attachment C: FITARA
BILLING & PAYMENT INFORMAT	ON
32. Payment Method (Check One) [Intra-governmental Payment and Collection II IP AC is used, the payment method must agree with the IPAC Trading Partner Agree	
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC	CONCIN (1174)
☐ Credit Card ☐ Other – Explain other payment m	ethod and reasoning
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and accepted by the Redreimbursed (i.e., via IPAC transaction)]	uesting Agency BEFORE funds are
☑ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation	on)
34. Payment Terms (Check One) 30 days to allo	w for payment of invoices
7 days Other Payment Terms (include explanation):	

IAA Order

Order # Amendment/Mod #

Servicing Agency's Agreement
Tracking Number (Optional) FNCC-18-30001

- 0001

IAA Number 18FDHS180001

			_	4
35. Funding Clauses/Instru	ctions (Optional) (State and/or list funding	clauses/inst	ructions.)
Form 7600B, Attachment B: F Continuing Resolution	unding Details	Funds are available u	nder the e	existing
36. Delivery/Shipping Inform	intion for I'rodi	ets (Optional)		
Agency Name				
Point of Compet (POC) Name	cainc	0.00		
POC Email Address	***************************************			**************************************
Delivery Address Room Num	iber	akuma muska marakika eti Xilikitib selavuten Aven-musempaka katabatan pulikika kilik	CONTRACTOR OF THE PROPERTY OF THE PARTY OF T	
POC Telephone Number				
Special Shipping Information				_
The state of the s	APPR	DVALS AND CONTACT	T INFORM	IATION
37. PROGRAM OFFICIAL The Program Officials, as idea properly defined and can be fit each agency's IAA business p	ntified by the Re ulfilled for this C	questing Agency and Serverder. The Program Official	icing Agenc	cy, must ensure that the scope of work is ay not be the Contracting Officer depending on
	Requesting Agency			Senicing Agency
Name	(b) (b)	(b) (6)		ecca Piazza
Title	Chief of Procurement		Assis	stant Commissioner of TTS-18F
Telephone Number	(b) (6)			
Fax Number				
Email Address	(b) (6)			cca.plazza@gsa.gov
SIGNATURE				ned by Rebecca Piazza 1971-1962
Date Signed			The same of the sa	
that the funds are accurately (rited and can be to obligate funds	properly accounted for pe . The Servicing Agency Fu	er the purpo inding Offici	equesting Agency and Servicing Agency, certify ases set forth in the Order. The Requesting hal signs to start the work, and to bill, collect e agreement.
ACCURATE OF THE PARTY OF THE PA	Requesting Agency			Servicing Agency
Name	(b) (6)		Paul	la Netro
Title	Director of Fin	ancial Management	OCF	Financial Management Analyst
Telephone Number	(b) (6)			
Fax Number				
Email Address	(b) (6)		paul	a.netro@gsa.gov
SIGNATURE				Paula Netro de la ratalente de las la media de la ratalente de
Date Signed		DISCO-		10/5/2017
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1AA Number 18FDHS180001	- 000 t - Sc	r leing Agency's Agreement	
GT&C#	Order # Amendment/Mod # Ti	acking Number (Optional) FNCC-18-30001	
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	CONTACT INFORMA	TION	
FINANCE OFFICE Points of conductive formation of the finance of the points of conductive formation of the points o	of Contact (POCs) ontact must ensure that the payment (Requestir on one occurate and timely for this Order.	ng Agency), billing (Servicing Agency), and	
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)	
Name	(b) (6)	Jackie Xu	
Title	CS&C BFA Chief of Finance	Innovation Specialist	
Office Address	1110 N. Glebe Rd, Arlington VA 22201	1800 F Street, NW Washington, D.C. 20006	
Telephone Number	(b) (6)		
Fax Number			
Email Address	(b) (6)	18I-finance-cs@gsa.gov	
Signature & Date (Optional)	(95/2)	/b	
40. ADDITIONAL Points of This may include CONTRAC	Contacts (POCs) (as determined by each Age TING Office Points of Contact (POCs).	ency)	
Company manufal transaction and the second and the	Requesting Agency	Servicing Agency	
Name	(b) (6)	William Slack	
Tide	IT Specialist Supervisory	18F Innovation Specialist	
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Signature & Date (Optional)